**Huntsville City Schools**

**Discipline Procedures for Technology Infractions**

This is a companion document for Huntsville City Schools Code of Student Conduct. Refer to the Board Policy and the Code of Student Conduct for additional information.

Technology offenses will be handled as set forth below. Technology discipline offenses will also result in the restricted use of personal mobile computing devices while on school grounds.

**Class I – Minor Offenses 1.19 Technology Infraction (a – e)**

1. Unauthorized or inappropriate written/oral communication, use of E-mail, websites, apps, games, messaging services, chat rooms, or other non-school related activity.

School personnel may authorize educational use of the above applications during school hours or otherwise when school is not in session.

1. Use of non-directed profane, inflammatory, or abusive language.
2. Downloading, loading, storing, creating, unauthorized files, images, video, music, apps, data, or programs that do not result in damages to person or property.
3. Unauthorized transmission of personal information over the internet.
4. Activity that may be disruptive to the school environment

**Consequences**

* Classroom warning
* Possible loss of device access
* Temporary loss of device access
* Parent contact
* Referral to administrator
* Before or after school detention
* In-school suspension not to exceed three (3) days.

**Class II – Intermediate Offenses 2.36 Technology Infraction (a – l)**

1. Negligent care of or vandalism such as malicious attempt to harm or destroy any HCS device resulting in damage less than $200.
2. Changing software/hardware configurations.
3. Downloading, loading, storing, or creating unauthorized files, images, video, music, apps, data, programs, or viruses resulting in damages to any HCS device.
4. Taking pictures, audio, and/or video without subject’s or school’s permission.
5. Use of unauthorized anonymous and/or false communications such as, but not limited to Google Chat, MSN Messenger, and Yahoo Messenger.
6. Unauthorized change of program settings or any behavior or activity that damages or disrupts network performance on school devices.
7. Sending, transmitting, accessing, uploading, downloading, or distributing inappropriate, obscene, offensive, profane, threatening, harassing, pornographic, or sexually explicit materials intended to harm or demean staff or students.
8. Deletion, examination, copying, or modifying of files/data/device settings belonging to other users including staff, students, and district to include sharing, using, or modifying usernames and/or passwords.
9. By-passing the HCS Web filter through a Web Proxy.
10. Cheating (refer to HCS Code of Student Conduct, Section II, 2.33)
11. Subsequent offenses that may be disruptive to the school environment.
12. Action violating existing board policy

Consequences

* Temporary loss of device access
* Parent contact
* Referral to administrator
* Before or after school detention
* In-school suspension
* Out of school suspension not to exceed five (5) days
* Possible referral to law enforcement
* Restitution in vandalism instances for actual loss, damage, or repair
* Indemnification – HCS may be indemnified for any losses, costs, or damages including reasonable attorney fees incurred by the district relating to any breach of the Acceptable Use Policy

**Class III – Major Offenses 3.25 Technology Infraction (a - h)**

1. Any activity that voids the device, service agreement, software license or warranty such as, but not limited to jailbreaking or rooting (process of hacking a device to bypass digital rights management software).
2. Unauthorized entry to program files/hacking.
3. Harassment (refer to HCS Code of Student Conduct, Section III, 3.24)
4. Vandalism such as any malicious attempt to harm or destroy a HCS owned device resulting in damages in excess of $200.
5. Sending, transmitting, accessing, uploading, downloading, distributing, or publishing obscene, offensive, profane, threatening, harassing, pornographic, or sexually explicit materials that result in personal injury to staff or students.
6. Use of school/district’s Internet or email accounts for financial gain or personal gain, or any illegal activity.
7. Offenses on multiple occasions that may be disruptive to the school environment.
8. Any use that violates local, state and/or federal laws or regulations

Consequences

* Loss of device access
* Parent contact
* Referral to administrator
* Before or after school detention
* In-school suspension
* Out of school suspension not to exceed ten (10) days
* Suspension and/or recommendation for Superintendent Level Probation or expulsion and forfeiture of device.
* Restitution in vandalism instances for actual loss, damage, or repair
* Indemnification – HCS may be indemnified for any losses, costs, or damages including reasonable attorney fees incurred by the district relating to any breach of the Acceptable Use Policy